

THE UNIVERSITY HIGH SCHOOL APPLICATION PROCEDURES FOR STUDENTS WHO WILL BE IN YEARS 8, 9, 10 & VCE IN 2010.

YEARS 7, 8, 9 AND 10 IN 2010

Application forms for entry into Years 8, 9, 10 in 2010 will be available from mid-August, 2009. Please phone 9347 2022 to request that an application form be posted to you. The applicants will be notified within two weeks of the closing date for General Entry which will be late October, 2009. All successful applicants will be notified within two weeks of the closing date. Unsuccessful applicants will be advised by letter as soon as possible after this time.

Applications will be considered by the Enrolment Committee in the order set out below:

1. Students for whom this is the nearest Government School to the true and permanent place of address of the students custodial parent or legal guardian of which documentary proof is required. Further details of the residential criteria are included in the application for enrolment form.
2. Siblings of currently enrolled students who will continue as students at The University High School in 2010. Places will be offered based on availability and proximity of permanent residence to the School and other personal and curriculum needs.
3. Students seeking enrolment on specific curriculum grounds (eg prior learning of an orchestral instrument; and/or a foreign language offered at The University High School).

The Enrolment Committee may wish to interview applicants, seek referee statements from the current school and/or read the reports from the school currently attending. The head of Music may arrange for Curriculum (music) applicants to be auditioned.

VCE - YEARS 11 AND 12 IN 2010

Applications for places in VCE will be considered by the VCE Enrolment Committee which is chaired by the Head of VCE. The Committee assesses applications on evidence provided of the applicants relative capacity to complete successfully the VCE course; the relative merit of each application, and the availability of places in the various subjects.

The VCE Enrolment Committee shortlists some applicants for interview. Successful applicants will normally be notified within two weeks of the closing date subject to the availability of an appropriate and satisfactory course of study being available.

Application forms will be available in the first week of August, 2009 and early offers may be made. Final date of application is late October, 2009.

MUSIC PLACEMENT FOR 2010

This School is recognised as a specialist Music School, and may be able to offer a small number of curriculum (music) places to students in years 10, 11 and 12 who apply and are invited to audition. Students who accept Music Places also accept an obligation to participate in music activities and to study music (both theoretical and practical) to the year 12 level.

Inquiries about this mode of entry should be directed to the Performing Arts Co-ordinator, Ms Johanna Verberne on 9347 2022. A full description of the Music Program is contained in the music handbook which is available upon request. Students who apply to be auditioned should register interest by phoning 9347 2022 before end of June, 2009. Auditions will be held in August, 2009.

INFORMATION FOR ALL APPLICANTS WHO ARE PERMANENT AUSTRALIAN RESIDENTS

The eligibility of a student to enrol in a Victorian Government School is determined by the student's age, course of study and residential status. Students who have Australian Permanent residency or are deemed equivalent to Australian residents are eligible for enrolment in Victorian Government Schools.

INFORMATION FOR AUSTRALIAN 'TEMPORARY RESIDENCE' APPLICANTS

Prospective applicants for a student place at The University High School who intend to enter or have entered Australia with a passport containing an Australian Visa which is a Temporary Resident Visa should contact the International Student Unit of the Department of Education and Training to obtain information about their eligibility to enrol in a Government School.

International Student Unit

Department of Education and Training, Victoria

GPO Box 4367

Melbourne, Victoria 3001

Australia

Telephone: + 613 9651 3700

Facsimile: + 613 9651 3981

Email: overseas.students@edumail.vic.gov.au

GENERAL GROUNDS FOR REVIEW

If the parents or legal guardians of a student who is not offered a place wishes to have the decision reviewed they may apply by writing a formal letter to the principal seeking such a review. In fairness to all other applicants, new evidence of a Curriculum Claim cannot be considered. An application for review will be considered on the following grounds:

That the selection procedures were not followed

That the Enrolment Committee did not consider the evidence previously provided Upon receipt of the request for review, the Appeal Committee will consider the evidence and review the enrolment. A written response will be forwarded promptly.

The decision of this Review Committee will be final.

The School reserves the right to withdraw an offer of a place if the circumstances of the applicant change and/or information provided in the application was false or misleading.

GENERAL ENTRY DURING THE YEAR 2009

Parents or legal guardians of secondary school age students moving into the neighbourhood zone of The University High School during the year should telephone 9347 2022 for information. Enrolment will depend on verification of residential address and availability of places. Reports from the applicant's previous school will need to be supplied.

ENGLISH AS A SECOND LANGUAGE (ESL) STUDENTS

Students who are recent migrants to Australia, whose written and spoken English is not of sufficient standard to enter a mainstream school, would normally study at an English Language Centre (ESL Centre) until the ESL Centre assesses that the ESL student is able to attend a mainstream school. ESL Students are not permitted to be enrolled at The University High School and an ESL Centre simultaneously. The School doesn't maintain a waiting list for ESL students. An ESL student would only be enrolled upon the recommendation of the ESL Centre and if the student meets the published enrolment criteria, and if the School has the capacity to offer a place with the appropriate continuing ESL instruction