

**Detachable Planning Pages
for V.C.E. Students,
2010 – 2011**

GUIDELINES FOR STUDENTS SELECTING A COURSE OF STUDY

IN 2010

1. Remember to meet the certificate requirements of the VCE, students must satisfactorily complete at least **sixteen** units, including:

- 3 units of English 1,2,3,4 or E.S.L. 3 and 4 or English Language 3 & 4
- at least 3 sequences of units 3 and 4 other than English
- at year 12 students may select English/ESL or Literature 3 & 4 or English Language 3/4 to satisfy their English component

2. You will undertake 7 Units/semester in Year 11 and 5 Units/semester in Year 12.

A student who wishes to take more than 24 units and/or a language other than English not offered at the School must consult their VCE Co-ordinator.

3. Study carefully the list of studies on offer (see next page).

4. Use the Trial Selection Sheets to select a course of study. You should plan a two year course. However choices may be reviewed at the end of each semester over the next two years.

5. Remember Units 3 & 4 must be done together (in sequence).

6. When choosing a programme remember to -

- * Choose a programme which is realistic in terms of your academic ability.
- * Choose a programme which is consistent with your future career.
 - students can make themselves aware of any prerequisites for a particular career by contacting the Work Education Co-ordinator at U.H.S. or referring to VTAC website.
 - students can make themselves aware of the courses offered by other schools and colleges and decide which best meet their needs.
- * Try to broaden your programme beyond those subjects strictly required for any particular vocation.
- * Ensure you choose units 1/2 of subjects which require these units as prerequisites to the study of units 3/4.
- * Seek guidance from a wide range of people rather than rely on the judgement of any one person:
 - Parents
 - Relatives
 - Work Education Co-ordinator
 - Sub-School Co-ordinator
 - Faculty Co-ordinator
 - Year 10 teachers
 - VCE Co-ordinators

7. Your Initial Course Selection sheet must be completed and returned to your Sub-School by Friday, 28th August.

Remember to obtain Recommendations from your Year 10 teachers.

SUBJECTS OFFERINGS - VCE COURSES 2009 - 2010

Key Learning Area	Study	Units to be offered at U.H.S.				
		1	2	3	4	
1. The Arts	Drama	+				
	Visual Communication & Design	+	+	+	+	
	Music - History & Styles	+	+	+	+	
	Music - Performance	+	+	+	+	
	Studio Art	+	+	+	+	
	Theatre Studies		+	+	+	
	Media Studies	+	+	+	+	
2. English	English	+	+	+	+	
	English for ESL students	+	+	+	+	
	Literature	+	+	+	+	
	English Language	+	+	+	+	
3. Health and Physical Educ.	Physical Education	+	+	+	+	
	Health & Human Development	+	+	+	+	
4. L.O.T.E.	French	+	+	+	+	M
	German	+	+	+	+	
	Latin	+	+	+	+	M
5. Mathematics	General Mathematics (F)	+	+			
	General Mathematics (S)	+	+			
	Mathematical Methods	+	+	+	+	
	Further Mathematics			+	+	
	Specialist Mathematics			+	+	M
6. Science	Biology	+	+	+	+	M
	Chemistry	+	+	+	+	
	Physics	+	+	+	+	
	Psychology	+	+	+	+	
	History & Philosophy of Science					M
7. Studies of Society & Environment	Accounting	+	+	+	+	
	Business Management			+	+	
	Classical Societies and Cultures	+	+	+	+	
	Economics	+	+	+	+	
	Geography	+	+	+	+	
	History: Revolutions			+	+	M
	History: Twentieth Century	+	+			
	International Politics	+	+			
	International Studies			+	+	
	Philosophy	+	+	+	+	
	Legal Studies	+	+	+	+	
	National Politics			+	+	
8. Technology	Design and Technology	+	+	+	+	
	Information Technology	+	+			
	Information Technology (Applications)			+	+	

VET CERTIFICATES FOR 2010

Certificate II in Agriculture		+	+	+	+	
Certificate II in Applied Design In Industry		+	+	+	+	
3 streams – Solar Car, Computer Games Design & Theatre						
Certificate II in Automotive Technology Studies		+	+	+	+	
Certificate II in Business		+	+	+	+	
Certificate II in Community Recreation		+	+	+	+	
Certificate II Community Services		+	+	+	+	
Certificate II in Dance		+	+	+	+	
Certificate II in Electrotechnology – Shared Tech		+	+	+	+	
Certificate II Engineering Studies		+	+	+	+	
Certificate II Furnishings	+		+	+	+	
Certificate II Hospitality	+		+	+	+	
Certificate II in Music Industry		+	+			(in house)
Certificate III in Music Performance				+	+	(in house)
Certificate III in Music (Technical Production)		+	+	+	+	
Certificate III in Allied Health		+	+	+	+	
Certificate II in Fashion Design and Tech		+	+	+	+	
Certificate II in Building & Construction – Carpentry		+	+	+	+	
CISCO		+	+	+	+	
Certificate II in Creative Industries – Media		+	+	+	+	
Certificate II in Hairdressing		+	+	+	+	(tbd)
Certificate III in Horticulture		+	+	+	+	
Certificate II in Make-up Services		+	+	+	+	(tbd)
Certificate III in Media – Interactive Digital Media				+	+	(in house)

M = the School may offer these University level subjects to suitable students (MUEP)

TBA = to be decided

VE&T handbooks available from the Work Education Co-ordinator

Example of a student programme:

STUDY SELECTION SHEET

VICTORIAN CERTIFICATE OF EDUCATION: YEAR 11 2010, YEAR 12 2011

NAME: Raelene Smith SUB-SCHOOL 10S1(2009)

MALE/FEMALE

CONTACT PHONE NO: 9489 3092

Semester 1 2009	English 1	General Maths 1 (S)	Math. Methods 1	French 1	Studio Art 1	Eco. 1	Drama 1
Semester 2 2009	English 2	General Maths 2 (S)	Math. Methods 2	French 2	Studio Art 2	Eco. 2	Theatre Studies 2
Semester 1 2010	English 3	Aust. History 3	Math. Methods 3	French 3	Studio Art 3		
Semester 2 2010	English 4	Aust. History 4	Math. Methods 4	French 4	Studio Art 4		
	NO. CHOICE	MUST INCLUDE AT LEAST THREE SEQUENCES OF LEVEL 3 AND 4 UNITS					

Students should select 24 units over a minimum period of 2 years. Most students will select 14 units in Year 11 and 10 units in Yr.12. In order to successfully complete V.C.E. requirements, all students must include in their programme:

- . 4 units of English
- . at least 3 sequences of level 3/4 units other than English

YEAR 10 TEACHER RECOMMENDATIONS

Obtain advice from each of your Year 10 teachers as to your course selection.

NAME OF TEACHER	SUBJECT 2009	COURSE APPROVAL (TICK)	WRITTEN QUALIFICATION

RECOMMENDATION OF WORK EDUCATION CO-ORDINATOR

Signed: _____ (Ms. Moylan)

NOTE:

As there may be insufficient students who choose to do a particular unit, and as some unit combinations may not be possible due to timetable restrictions, you must list four "stand-by" units:

1. _____ 3. _____
2. _____ 4. _____

Check List	Tick
Have you included in your choice the following?	
. 4 units of English studies	<input type="checkbox"/>
. at least 3 sequences of level 3 & 4 studies other than English	<input type="checkbox"/>
Signature of Sub-School Head: _____	
Date: _____	

Please note:

While every effort has been made to give students up-to-date advice when choosing courses, responsibility for decisions made rests with the student.

**APPLICATION FOR THOSE STUDENTS WISHING TO APPLY
FOR A UNIT 3/4 SUBJECT**

Name: _____ Class: _____ Co-ordinator: _____

Subject student wishes to apply for _____

Results in related subjects in June 2009.

Subject	Result

Recommendation of Teachers of related subjects.

Students must get at least two recommendations. Please comment on student's suitability to do this subject. To be considered suitable students must have regular attendance, complete year 10 to a high level and show a positive attitude to learning.

Subject	Teacher	<u>Teachers Comments</u>

Students comment. Write why you wish to attempt a Unit 3/4 subject.

Students Signature: _____ Parents Signature: _____

Sub-School Head/Co-ordinators Recommendation: (Include comments on attendance, work ethic, suitability). TO BE FILLED IN AFTER STUDENT SUBMITS FORM.

Please Note: All placements are subject to the availability of spaces in classes, staffing, and room availability. Preference is given to Year 12 students in subjects in which there are limited places. Students may make an appeal in writing to the VCE Sub-School Head if their application is unsuccessful.

**TRIAL STUDY SELECTION SHEET
VICTORIAN CERTIFICATE OF EDUCATION: YEAR 11 2010, YEAR 12 2011**

NAME: _____

SUB-SCHOOL: _____

MALE/FEMALE

CONTACT PHONE NO: _____

EMAIL ADDRESS: _____

(Indicate the Study name and the Unit level in each box)

SEMESTER 1 2010	ENG OR ESL 1 (Circle One)					
SEMESTER 2 2010	ENG OR ESL 2 (Circle One)					
SEMESTER 3 2011	ENG OR ESL OR ENGLISH LANGUAGE 3					INTENDED COURSES OR CAREERS: 1. _____ 2. _____ 3. _____ 4. _____
SEMESTER 4 2011	ENG OR ESL OR ENGLISH LANGUAGE 4					
NO CHOICE COMMON STUDIES CIRCLE CORRECT ENGLISH		MUST INCLUDE AT LEAST THREE SEQUENCES OF LEVEL 3 AND 4 UNITS				

✂ Cut -----

THIS SHEET IS YOUR COURSE SELECTION SHEET. HAND THIS SHEET TO YOUR SUB-SCHOOL NO LATER THAN FRIDAY 28th AUGUST, 2009.

NAME OF STUDENT: _____ **SUB-SCHOOL (2009):** _____
AND CLASS

MALE/FEMALE _____ **CONTACT PHONE NO:** _____

EMAIL CONTACT: _____

(WRITE THE STUDY NAME AND THE UNIT NUMBER IN EACH BOX) COMPLETE ALL SECTIONS ON BOTH SIDES

SEMESTER 1 2010	ENG OR ESL 1 (Circle One)						
SEMESTER 2 2010	ENG OR ESL 2 (Circle One)						
SEMESTER 3 2011	ENG OR ESL OR ENGLISH LANGUAGE OR LITERATURE					ESL STATUS (Circle)	
SEMESTER 4 2011	ENG OR ESL OR ENGLISH LANGUAGE OR LITERATURE					YES	NO
	NO CHOICE COMMON STUDIES CIRCLE CORRECT ENGLISH	MUST INCLUDE AT LEAST THREE SEQUENCES OF LEVEL 3 AND 4 UNITS				INTENDED COURSES OR CAREERS	
						1. _____	
						2. _____	
						3. _____	
						4. _____	

I submit this course of study. Signed: _____ (Student)

I acknowledge the course of study selected. Signed: _____ (Parent)